



DANIEL RIVERA  
MAYOR

FRANK BONET  
PERSONNEL DIRECTOR

*City of Lawrence*  
*Personnel Department*  
*City Hall Room 303*  
*200 Common Street*  
*Lawrence, Massachusetts 01840*

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### EMPLOYEE JOB POSTING

**Title:** Water and Sewer Supervisor  
**Department:** Department of Public Works  
**Salary:** Grade 22+ (\$85,090.00)  
**Union:** Supervisor's Union/Exempt

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**Duties:** Under the direction of the Water and Sewer Commissioner, the Water and Sewer Construction Supervisor shall oversee the daily operations of construction and maintenance of the water distribution and sewer system. Acting in the capacity as the Primary Operator, is responsible for the enforcement of all departmental policies and procedures as required by MassDEP. The Supervisor shall keep records, prepare reports, supervise employees and insure all safety and AWWA standards are followed. Works with outside contractors, residents, vendors and other city officials for inspections of work performed, permitting and city ordinances. Assists in developing department budget and administering approved funds in compliance with budget allocations. Performs additional related duties as assigned by the Water and Sewer Commissioner/DPW Director.

**Qualifications:** The Water and Sewer Construction Supervisor shall possess technical knowledge of water and sewer operations; possess a Grade 4 Distribution Drinking Water License, and shall have a minimum of seven years' experience in water and sewer utility operations and management. Must have a thorough knowledge of Federal, State, and Local regulations pertaining to water and sewer systems.

**Posting Date:** January 30, 2017 **Deadline Date:** Until Filled

**Appointing Authority:**   
Daniel Rivera, Mayor

**APPLICATIONS ARE AVAILABLE IN THE PERSONNEL OFFICE**  
*Application and Full Job Description Available in the City Personnel Department*  
*The City of Lawrence is an Equal Opportunity Employer*

**REASONABLE ACCOMMODATIONS** are provided to applicants with disabilities. If you need reasonable accommodations for any part of the application and/or hiring process, please notify the Personnel Director at (978) 620-3060. The decision to grant reasonable accommodations will be made on a case-by-case basis.