



City of Lawrence
Personnel Department
City Hall Room 303
200 Common Street
Lawrence, Massachusetts 01840

DANIEL RIVERA
MAYOR

FRANK BONET
PERSONNEL DIRECTOR

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www.cityoflawrence.com

EMPLOYEE JOB POSTING

Title: MIS Director
Department: Management Information Services Department
Pay Grade/Salary: Grade 6 - Salary Range (\$70,000 - \$80,000)
Union: Non-Union, Exempt

Duties: Provides overall leadership and directs the city's technology efforts to ensure continuous development and execution of technical strategies that enable MIS to provide customers with world-class service and maintain a position as a technically innovative and forward-looking City of Lawrence. The Director provides vision and leadership for developing and implementing information technology initiatives, as well as, supports these initiatives in a hands-on manner. The Director supports city operations in order to improve cost effectiveness and service quality within the operations and focus areas of the city. The Director is responsible for all aspects of the city's information technology and systems to provide communications to management, monitor progress and manage risk.

Qualifications: Masters of Science Degree in Computer Science or related field; three (3) to five (5) years' experience in computer systems installation, repair, and maintenance, or an equivalent combination of education and experience; or any equivalent combination of education and experience. Three (3) to five (5) years of supervision of IT staff required. Microsoft Certification (MCP, MCSE) desirable. Massachusetts Driver's License required.

Posting Date: April 28, 2015

Deadline Date: Until filled

Appointing Authority: _____

Daniel Rivera, Mayor

APPLICATIONS ARE AVAILABLE IN THE PERSONNEL OFFICE

Application and Full Job Description Available in the City Personnel Department

The City of Lawrence is an Equal Opportunity Employer

REASONABLE ACCOMMODATIONS are provided to applicants with disabilities. If you need reasonable accommodations for any part of the application and/or hiring process, please notify the Personnel Director at (978) 620-3060. The decision to grant reasonable accommodations will be made on a case-by-case basis.