



CITY OF LAWRENCE

Bellevue Cemetery

170 May Street
Lawrence, Massachusetts 01841

www.cityoflawrence.com

EMPLOYEE JOB POSTING

Title: Cemetery Maintenance Worker
Department: Cemetery
Pay Grade: Grade 6 (MEO) \$17.36-\$18.59 per hour
Union: Laborer Local 3

DUTIES: Performs a variety of semi-skilled tasks in the care and maintenance of a cemetery. Plans and measures new lots. Grades and seeds lots. Plants and trims shrubbery and trees. Maintains flower beds and lawns. Uses power mowers and hand machines. Performs raking, watering, and weeding and other related manual tasks. May also perform some other general duties such as painting, cleaning, and snow removal. May also perform minor maintenance of mechanical equipment and apparatus. Maintain cemetery equipment and cleanup work areas, tools and equipment. Gather and remove litter. Other duties as assigned.

QUALIFICATIONS: Completion of high school or equivalent. Valid Massachusetts driver's license (Class D). Some experience (up to one year) of grounds keeping or landscape experience work is desirable. Possession of a valid Commercial Driver's License (CDL) is preferred. Good knowledge of plant material and its use in the landscape and its needs.

Appointing Authority: _____

Nicholas Kolofoles
Nicholas Kolofoles, Chairman Bellevue Cemetery Board

Posting Date: May 11, 2017

Deadline: Until Filled

APPLICATIONS ARE AVAILABLE IN THE PERSONNEL OFFICE

*Application and Full Job Description Available in the City Personnel Department
The City of Lawrence is an Equal Opportunity Employer*

REASONABLE ACCOMMODATIONS are provided to applicants with disabilities. If you need reasonable accommodations for any part of the application and/or hiring process, please notify the Personnel Director at (978) 620-3060. The decision to grant reasonable accommodations will be made on a case-by-case basis.